

ST GREGORY THE GREAT, MORVILLE

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2020

Aim and Purposes

Morville Parochial Church Council (PCC) has the responsibility of co-operating with the Team Rector, the Reverend Prebendary Simon Cawdell and Team Vicar Reverend Sarah Cawdell, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, in the ecclesiastical parish.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church and to being part of our parish community at Morville. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live in our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charities Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. The PCC seeks to enable people in the parish to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Activities that bring the community together.

To facilitate this work it is important that we maintain the fabric of the Church of St. Gregory the Great and its surrounding churchyard.

The PCC prepared a Mission Action Plan (MAP) in 2019 which identified strengths, weaknesses, opportunities and challenges. The Plan determines a vision for the next five years and sets priorities to be achieved. These priorities include continuing to hold weekly services and encouraging greater involvement in the community through activities with Morville Primary School. The MAP is displayed in the church.

Reverend Hugh Patterson

Sadly, Rev Hugh Patterson has retired from providing ministry to our church. The PCC is extremely grateful to Hugh for his selfless service to St Gregory the Great church for 46 years (since 1974). The congregation will miss Hugh who has undertaken regular weekly services without fail. He has been an integral part of local family life and true to his beliefs he has undertaken baptisms, weddings and funerals as well as regular services as a non-stipendiary minister with very little reward. He has brought wisdom and humour to the PCC. It is a testament to his leadership that this isolated, rural church has maintained its historic character and continues to provide a focal point for the community. The PCC wishes Hugh and Elizabeth a happy retirement.

From 2021 Team Vicar Reverend Sarah Cawdell is responsible for providing ministry at the church.

Achievements and Performance

Morville PCC has been keen to offer a range of services during the week and over the course of the year which our community has found both beneficial and spiritually fulfilling but due to the pandemic the ability to meet these objectives changed after March 2020 when the first COVID-19 lockdown began. Between mid-March and mid-July no services were able to be held in the church, then in the following months there was only one service each month until December when there were two services. Sadly only 23 services in total were held in St Gregory's during 2020, however, online services were provided by Bridgnorth Team Ministry throughout the pandemic months for those members of the congregation who were able to access them.

The Church would normally be used by Morville Primary School for special services and assemblies during the year but again this was not possible due to COVID restrictions.

St. Gregory's Church does not hold a Sunday School at the present time but hopes to re-establish this in the future. To achieve this we need to encourage families with children into the church, and the school assemblies and services are the first steps towards doing this.

The PCC was unable to hold any fundraising events to raise money for St Gregory's church during the year due to the pandemic restrictions but hopes that these activities will be resumed as soon as this is possible. These activities would normally include

- Teas in church in support of the Morville Gardens open days for the National Garden Scheme and Shropshire Historic Churches Trust.
- Teas in church to support the National Trust opening of Morville Hall (eight days in total).

There is a regular bell ringing team, led by the Bell Tower Captain Ian Rowe, which supports the weekly services and holds other bell ringing events. Bells are also rung for weddings and funerals on request. The bells of St Gregory's Church attract bell ringers from other areas which also helps to raise funds for the church.

Everyone is welcome to attend our regular services. There are 25 parishioners on the Church Electoral Roll, some of whom are not resident in the parish. The average weekly attendance, counted in October, was 12 but this number would normally increase significantly at special services held during the year.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. This year we have only been able to celebrate a single baptism and hold two funeral services at St Gregory's church.

A newsletter is produced and delivered to all the homes in the four parishes within the Morville Group of Parishes. 380 copies are printed and distributed to local homes each month 33 of which are provided by email, 15 of which are to people outside our parishes including one to America. The number printed increases at Easter, Christmas and special events when we have more visitors. The newsletter provides details of services to be held at Morville Group churches together with messages, local news and events. The aim is to include everyone, not just churchgoers. It is produced by Mrs Carol Skinner and distributed by local volunteers and is self-financing, relying on local advertising and the occasional donation. During lockdown and school closure it was not possible to print copies for distribution but copies were sent via email to as many members of the community as possible.

The PCC would like to take this opportunity to thank Mrs Skinner and all concerned for the continuing production and distribution of the newsletter.

During the year progress was made developing the Morville Church website (www.morvillechurch.co.uk) and the website finally went live in early 2021. We already have a St Gregory Morville Facebook page kindly set up by Reverend Clive Munday. As well as providing news and pictures of the church it has provided online services from the Bridgnorth Team Ministry during the year as mentioned above.

The PCC continues to carry out Health and Safety requirements including risk assessments and emergency evacuation procedures when major events are held in the church and churchyard, in line with Ecclesiastical Insurance requirements and guidance. The PCC's Health and Safety Policy document was updated and reissued in 2019.

Deanery Synod

A member of the PCC sits on the deanery synod and reports back to the PCC at following meetings. This provides an important link between the parish and the wider structures of the Church.

Bridgnorth and Morville Parishes Team Council

We also have two PCC members who sit on the Team Council, having an input into the decision making of the Bridgnorth Team Ministry. The council is involved in the selection of clergy for the benefice of Bridgnorth and Morville Parishes Team Ministry and receives regular reports on the progress of the Ministry. One area of particular interest is the working party looking at PCC costs, potential areas for savings, best practices and the pooling of information on suppliers and local trades people. This work is ongoing.

Pastoral Care

In normal times, members of our parish unable to attend Church due to sickness or age are visited by a member of the Team clergy when requested to celebrate communion with them either at their homes or in hospital. During the pandemic Reverend Prebendary Simon Cawdell and Reverend Sarah Cawdell offered pastoral assistance to all.

Church Fabric and Furnishings

St Gregory the Great Church is a Grade 1 listed building (List Entry Number: 1053840) dating back to 1118.

A quinquennial inspection was carried by the PCC's architect Richard Lamb and his report was received on 25 March. The report concluded that "The PCC have been instigating investigations, repairs and improvements since the last inspection. The church is generally in a good state of repair, but due to its age and size there are items needing attention now and others that are desirable." There were no significant urgent repairs required. The major areas of work identified as needed in the next 18 months were to undertake the asbestos removal from the boiler house (identified by the Asbestos Management Review in 2019), redecoration of external rainwater goods, tower roof render replacement, generally improve ventilation in the vestry including the WC and repoint accessible open joints and small voids in the external walls.

The COVID 19 pandemic and resultant government restrictions has meant limited access to the church throughout the year and particularly during the periods of "lockdown" between March and July and later in November and December. It has not been found practical or safe to undertake any

works in the church this year for that reason. Tim Heatley undertook work on obtaining quotes for repair works but this had not been concluded by the year end.

Following the end of government restriction on access to church buildings in July, the PCC decided to permit entry to the church for individual private prayer only and limited monthly services (which were suspended again in November). To mitigate the infection risk a number of measures were taken to enable reopening the church. These included removal of all books and leaflets from public areas, signage to ensure wearing of face masks and social distancing, provision of hand sanitiser, pew marking and test and trace address collection. These measures were in place at the year end.

Churchyard

Churchyard maintenance was largely limited to mowing by Martin Gretton which meant the churchyard continued to look well maintained throughout the year. It was necessary to replace some of the fence posts around the cattle grid at the churchyard entrance which had rotted and had become a safety issue. With restrictions in place on social mixing throughout the year, no working parties were held.

Morville School Trust

Morville School Trust owns the freehold of the property comprising Morville School, by virtue of a conveyance dated 23rd July 1855 when the property was generously donated by the Sir J.E Dalberg-Acton for the purposes of a village school. The trustees were the incumbent and Church Wardens of St Gregory the Great Church, however as there were no Church Wardens in post during the year the sole trustee was the incumbent, Revd Preb Simon Cawdell. A deed was executed on 6th April 2020, in accordance with the Trustee Act 1925, which retired the existing trustee, Rev Cawdell, discharged his duty of trust and appointed the Hereford Diocesan Board of Finance to act in place of the retiring trustee. The deed was drawn up by solicitors Lee Bolton Monier-Williams on behalf of the Diocese.

Financial Review

It has been a difficult year financially as our usual sources of income were severely impacted by the pandemic while our costs remained generally unchanged. Overall there was a deficit of £6,021 in 2020 which had to be funded from the general cash reserve held with CCLA. This enabled the PCC to pay the Parish Offer of £10,600 in full and on time, and also to meet all other commitments despite the serious reduction in income.

Total receipts of the General fund for 2020 amounted to £9,172, (2019 - £19,692) and are detailed in the Financial Statement for the year. The significant decrease year on year was mainly due to the restrictions caused by the pandemic.

In addition -

- Regular giving of £3,742, a reduction of £3,015 from 2019 (£6,757).
- Donations to the church of £1,462, an increase of £1,147 from 2019 (£315).
- Church fees totalled £1,595 (2019 - £3,805).
- There were no fundraising events this year due to the pandemic (2019 - £4,604).
- £ 1,674 of gift aid was recovered this year (2019 - £1,467).
- Interest on investments and dividends of £699 (2019 - £732)

Total payments for the year were £15,193 which was a reduction of £18,930 on the previous year:

- The parish offer increased to £10,600 in 2020 (2019 - £10,400).

- Church running costs were £3,105 (2019 - £4,137).
- Churchyard maintenance costs £890 (2019 - £1,287).
- Charitable Donation payments for the year totalled £598 (2019 - £1,666).
- No church fabric maintenance was carried out in 2020 (2019 - £1,440)
- All fees due to Hereford Diocese for 2020 have been paid.

Charitable Donations: Only £598 was donated to charities during the year, less than half of what had been budgeted for –

- The Cherish Fund (£66) – collection taken at the Harvest Festival service.
- Royal British Legion (£250) funded by PCC members’ donations.
- Hereford Diocesan Bell Fund (£32)
- Disasters Emergency Committee (£250) for the COVID crisis

Morville Parish Charity Fund and Morville Church Charity Fund: The objectives of these two charities were established in the 16th and 17th centuries when several benefactors gave money to the church to benefit the poor in the community, the clergy and church. It was the task of the churchwardens to ensure that this was done. The responsibility subsequently moved to Morville Parish Council (Local Government Act 1894) where it remained until 1980. Following agreement between the Morville Parish Council and the Charity Commission, the Morville Church and the Morville Relief in Need Charities were established. The objectives of both funds remained unchanged from those originally given to the charity, that the interest generated by the investments must be used to benefit the church and vicar and those in need respectively.

The sum of £16,674 received at the end of 2019 from Morville Relief in Need Charity purchased 1169.19 COIF income units. Interest of £460 was generated in 2020 and is held in a restricted fund (Morville Parish Charity Fund) to benefit those in need. No charitable donations were made from this fund during the year.

Interest of £488 was received into the General Fund from the Morville Church Charity investment fund.

Preece Legacy Fund: St Gregory’s Church has been extremely fortunate to have received a legacy of £35,566.43. The bequest was made by the late Mrs Enid Rosemary Preece and was given specifically “*to Morville Church Council of St Gregory’s Church Morville Bridgnorth Shropshire for the upkeep of St Gregory’s Church*”. The legacy is held within a restricted fund (Preece Legacy Fund). The money has been placed on deposit and interest generated will be retained in this account. The bequest was received in October 2020, the account opened in December 2020 following approval to do so at the PCC meeting on 9th December 2020. Interest earned in the last week of the year was £1.17.

Bank Balances: In summary, the bank balance for unrestricted funds carried forward at 31st December 2020 totalled £19,991 (£5,056 general fund; £14,935 deposit account, Morville Festival Committee Fund £1,084 and the Bellringing Fund £1,608). For restricted funds, the Bell Maintenance Fund ended the year at £6,668, the Morville Parish Charity Fund at £460 and the Preece Legacy Fund at £35,568.

Financial Policies

It is PCC policy to invest the balance of our funds with the CBF Church of England Deposit Fund whenever possible, also to maintain a balance on unrestricted general funds of £20,000 as a hedge

against emergency situations. During 2020 it has been necessary to use some of these funds to enable the PCC to meet its commitments.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation rules. At Morville, the membership of the PCC consists of the incumbent, Team Clergy, Churchwardens and members elected by those members of the congregation who are on the electoral roll of the Church.

All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC held five meetings during the year but due to COVID-19 restrictions only two of these were face to face, two meetings were on Zoom and one was by email correspondence and telephone. There were no sub committee meetings in 2020.

Administrative Information

St Gregory the Great Church is situated in the village of Morville, Shropshire near Bridgnorth. The church comes within the benefice of Bridgnorth and Morville Parishes Team Ministry which in turn is part of the Bridgnorth Deanery. The Deanery comes within the Archdeaconry of Ludlow of the Diocese of Hereford. Rev'd Prebendary Simon Cawdell is Team Rector of the Team Ministry.

The Morville Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

<i>Team Rector</i>	Rev'd Prebendary Simon Cawdell – Chair
<i>Team Vicar</i>	Rev'd Sarah Cawdell
<i>Church Wardens</i>	None appointed
<i>Representatives on the Deanery Synod</i>	Mrs G Medland, Dr S Dunmore
<i>Bridgnorth Team Council</i>	Dr S Dunmore, Mr T Morris
<i>Representatives</i>	
<i>Secretary to PCC</i>	Mrs H Smith
<i>Treasurer to PCC</i>	Mrs K Renshall
<i>Elected members</i>	Rev'd H Patterson (Vice Chair) Mr T Heatley (Deputy Lay Vice Chair) to Oct'20 Mr T Morris (Deputy Lay Vice Chair) from Oct'20 Mrs J Brick, Dr S Dunmore, Mrs F Dunmore, Mrs A Foxall, Mrs C Heatley, Mrs J Jenkinson, Mrs G Medland, Mr T Morris Mrs K Renshall, Mrs H Smith, Mr S Wadlow.

**Approved by the PCC on 25th May 2021 and signed on their behalf by
Rev Sarah Cawdell (PCC Chair)**

ST GREGORY THE GREAT, MORVILLE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020
RECEIPTS AND PAYMENTS ACCOUNTS

UNRESTRICTED FUNDS

GENERAL FUND

Receipts

Voluntary Receipts

Regular giving

Planned giving

Collections and other giving

Gift Aid Recovered

Donations

Legacy

Fundraising

PCC Events - Income

- Costs

Net income from events

Transfer from MFC Fund (see below)

Receipts from Church Activities

Fees

Other

Receipts from Investments

CBF Deposit Account Interest

COIF Dividends

Grants Morville Church Building Trust

Shropshire Historic Churches Trust

Listed Places of Worship

Transfer of funds from 900 bank account

Total Receipts

Payments

Church Activities

Diocesan parish offer

Charitable Donations

Church running expenses

Churchyard maintenance

Church Maintenance

Total Payments

Excess of Payments over Receipts

Bank current & deposit accounts at 1st January 2020

Bank current & deposit accounts at 31st December 2020

	2020		2019	
	£	£	£	£
	2,802.00		3,377.50	
	939.96		3,379.90	
	1,674.39	5,416.35	1,466.52	8,223.92
	1,462.00		314.73	
	0.00	1,462.00	0.00	314.73
	0.00		4,729.71	
	0.00		(126.01)	
	0.00		4,603.70	
	0.00	0.00	0.00	4,603.70
		1,595.00		3,805.00
		0.00		140.00
	210.15		252.96	
	488.43	698.58	478.73	731.69
	0.00		690.00	
	0.00		0.00	
	0.00	0.00	1,046.64	1,736.64
		0.00		136.48
		9,171.93		19,692.16
		10,600.00		10,400.00
		598.32		1,665.83
		3,105.04		4,137.42
		890.00		1,287.20
		0.00		1,440.00
		15,193.36		18,930.45
		(6,021.43)		761.71
		26,012.80		25,251.09
	(A)	19,991.37		26,012.80

MORVILLE FESTIVAL COMMITTEE FUND

Receipts

Fundraising events

Payments

Allocations: PCC General Fund

Other charities

Excess of Receipts over Payments

Bank account balance at 1st January 2020

Bank account balance at 31st December 2020

	2020		2019	
	£	£	£	£
		0.00		0.00
	0.00		0.00	
	0.00	0.00	0.00	0.00
		0.00		0.00
		1,084.26		1,084.26
	(B)	1,084.26		1,084.26

ST GREGORY THE GREAT, MORVILLE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

BELLRINGING FUND		2020	2019
(Detailed account attached)		£	£
Receipts	Fees, Donations, General	100.00	747.00
Payments	General	14.98	708.40
Excess of Receipts over Payments		85.02	38.60
Bank account balance at 1st January 2020		1,522.72	1,484.12
Bank account balance at 31st December 2020		1,607.74	1,522.72

(C)

MORVILLE 900 FUND		2020	2019
(Designated Fund)		£	£
Receipts		0.00	0.00
Payments		0.00	979.36
	Transferred to General Fund	0.00	136.48
Excess of Payments over Receipts		0.00	(1,115.84)
Bank account balance at 1st January 2020		0.00	1,115.84
Bank account balance at 31st December 2020		0.00	0.00

(D)

TOTAL UNRESTRICTED FUNDS	(A+B+C+D)	22,683.37	28,619.31
---------------------------------	-----------	------------------	------------------

RESTRICTED FUNDS

BELL MAINTENANCE FUND		2020	2019
		£	£
Receipts	Interest from CBF Deposit Fund	28.19	49.55
Payments		0.00	0.00
Excess of Receipts over Payments		28.19	49.55
Bank deposit account at 1 January 2020		6,640.25	6,590.70
Bank deposit account at 31 December 2020		6,668.44	6,640.25

(E)

MORVILLE PARISH CHARIT' (Morville Relief in Need Charity)		2020	2019
		£	£
Receipts		460.32	16,673.55
Payments		16,673.55	0.00
Excess of Payments over Receipts		(16,213.23)	16,673.55
Bank current and deposit accounts at 1 January 2020		16,673.55	0.00
Bank current and deposit accounts at 31 December 2020		460.32	16,673.55

(F)

PREECE LEGACY FUND		2020	2019
		£	£
Receipts	Legacy	35,566.43	0.00
	Interest from CBF Deposit Fund	1.17	0.00
Payments		0.00	0.00
Excess of Receipts over Payments		35,567.60	0.00
Bank current and deposit accounts at 1 January 2020		0.00	0.00
Bank current and deposit accounts at 31 December 2020		35,567.60	0.00

(G)

TOTAL RESTRICTED FUNDS	(E+F+G)	42,696.36	23,313.80
-------------------------------	---------	------------------	------------------

ST GREGORY THE GREAT, MORVILLE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2020

ASSETS

Cash Funds

		2020	2019
		£	£
Unrestricted:	Current Account	5,056.37	3,127.80
	CBF Deposit Account	14,935.00	22,885.00
	General Fund	19,991.37	26,012.80
	Morville Festival Committee Fund	1,084.26	1,084.26
	Bellringing Fund	1,607.74	1,522.72
	Morville 900 Fund	0.00	0.00
		22,683.37	28,619.78
Restricted:	CBF Deposit Fund - Bell Maintenance Fund	6,668.44	6,640.25
	Morville Parish Charity Fund	460.32	16,673.55
	CBF Deposit Fund - Preece Legacy Fund	35,567.60	0.00
		42,696.36	23,313.80
FUNDS TOTAL	(A+B+C+D+E+F+G)	65,379.73	51,933.58
Gift Aid Due from HMRC		1,444.79	1,570.64
Wedding Deposits for 2021 services		(300.00)	(200.00)
Investment Assets - constituting permanently endowed funds			
Morville Church Charity - 942 Income Units (COIF)	Net Asset Value	16,966.74	15,946.84
(Restricted Fund)	Market Bid Value	16,933.11	15,910.95
Morville Parish Charity - 1169.19 Income Units (COIF)	Net Asset Value	21,058.75	0.00
(Restricted Fund)	Market Bid Value	21,017.01	0.00

NOTES:

1. The PCC financial statements have been prepared in accordance with the Charities Act 2011 s145, using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities; Movable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal
3. No payments were made to PCC members during the year.

Approved by the PCC on 2021 and signed on their behalf by Rev Preb Simon Cawdell

PCC Chairman

PCC checklist for 2020 Annual Report & Accounts and Return of Parish Finance

Name of PCC:

Due by 31 May 2021

____Morville____

This checklist should enable a PCC Treasurer to complete their year-end reporting responsibilities.

The PCC accounts have been prepared on:

- Receipts & Payments basis **or** Accruals basis
(If income is greater than £250k, accounts *must* be prepared on an accruals basis).
- The accounts fully reflect all assets under the control of the PCC.
- The accounts have been approved at the APCM & signed by the PCC Chairperson.

Report & Accounts: the following elements are all required. *Please tick to confirm:*

- Annual Report.** *For guidance on preparing this report, refer to:*
www.parishresources.org.uk/resources-for-treasurers/accounting-and-reporting/the-annual-report/
- Signed **Independent Examiner's Report.** *For guidance, and model reports, refer to the [Independent Examination](#) section of the **PCC Accounts & Returns** page on diocesan website.*
- Receipts & Payments accounts and Statement of Assets and Liabilities**
OR (if accruals accounts) a **Statement of Financial Activities and Balance Sheet**
Accounts MUST distinguish clearly between unrestricted, restricted and endowment funds.

Return of Parish Finance:

- All boxes on the Return have been completed, and totals agree to signed accounts.
- The Return has been completed online at parishreturns.churchofengland.org/
- Is the PCC's **gross income** (total including all restricted funds, excluding transfers between funds) **above £100,000** for the year? **YES / NO** *(Please delete as appropriate).*
If **YES**, the following further confirmation is required:
The PCC is registered with the Charity Commission
The registration number is:
- PCC accounts and annual return have been filed at the Charity Commission / will be filed before the deadline (31 October) **or**
- The PCC is currently applying for registration * **or**
- This year is a 'one off' & the PCC has applied to the Charity Commission for dispensation not to register this year. *

Please return this checklist with your annual Report & Accounts no later than 31 May 2021 preferably scanned by email to: finance@hereford.anglican.org

or post to: HDBF Finance team, The Diocesan Office, The Palace, Palace Yard, HEREFORD HR4 9BL

If you have any queries regarding the completion of your accounts or returns there is guidance on the Diocesan website at www.hereford.anglican.org/parish-support/finance/pcc-accounts-and-returns/. Alternatively, please call us on 01432 373300 and we'll do our best to help you.

* Guidance on Charity Commission registration or dispensation may be found at the CofE's Parish Resources website: www.parishresources.org.uk/pccs/registration/

Independent Examiner's Report on the accounts

Section A

Independent Examiner's Report

Report to the trustees of: Parochial Church Council

On accounts for the year ended: Charity number (if any):

Set out on pages:

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (*other than that disclosed below**) which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records, or
- statutory fees were not accounted for correctly.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent Examination of Charity Accounts: Directions and Guidance for Examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the examiner to provide details of any items they wish to disclose.